



**Town of Arlington, Massachusetts**  
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## 05/02/2013 Minutes

### Arlington Master Plan Advisory Committee

Minutes: May 2, 2013, 7:00 – 9:00pm

Approved: June 25, 2013

Selectmen's Meeting Room, Town Hall, 2<sup>nd</sup> Floor

**Members present:** Sheri Baron, Bob Radochia, Pam Heidell, Carol Svenson, Ann LeRoyer, Greg Bowe, Monica Tibbits-Nutt, Joe Barr, Charles Kalaskas and Eric Bourassa

**Members absent:** Harris Band

**Also present:** Consultant Judi Barrett (RKG Associates); Christine Scypinski (ARB), Steve Byrne (BoS); Dir. Carol Kowalski, Laura Wiener and Joey Glushko of the Planning Dept.; Members of the Public: Ogden Ross and Lisa Reynolds

The meeting was **called to order at 7:05 PM**; the attendants introduced themselves.

The **minutes** of April 4, 2013 were approved as presented.

**Election of Co-Chairs:** The roles of the co-chairs will be to function as the organizational and administrative leaders for the committee and be the public voice of the committee. Monica Tibbits and Charles Kalaskas agreed to take on the roles.

**Action:** The Committee voted unanimous support for Monica Tibbits-Nutt and Charles Kalaskas to become co-chairs of the Master Plan Advisory Committee.

**Consultant information update:** It was announced that consultant Judi Barrett has left her position with Community Opportunities Group to join RKG Associates (RKG) in the position of Director of Municipal Services. She and RKG will maintain the relationship with Arlington and the Master Planning process that is underway.

### Discussion Items:

#### A. Public Participation Program:

- Stakeholder interviews – Committee reviewed contact lists developed for the consultant to interview as many Arlington people from the lists as can be scheduled in May. Committee added other names to the lists, and were asked to provide additions ASAP since interviews would be completed in May.

**Action:** Carol Kowalski will send the list created to date to the committee members

- Community planning event – The single day event is scheduled for Saturday, June 1 at Arlington

High School at about 1 PM. After some discussion of the scheduling for the event, it was decided similarly structured events should occur at an East Arlington site, and at a location in Arlington Heights.

**Action:** Planning Department Staff: Determine locations, dates, times for community forums at Hardy School and at a location in the in the Heights; Greg Bowe would see if Cambridge Savings

Bank (1300 Mass. Ave.) would permit use of their conference room for such an event. Scheduling of the additional events should be within two weeks of the June 1 event.

- Survey and brochure for outreach – A draft brochure was circulated; comments solicited. Expect to finalize next week; distribution by bulk mail or hand delivery company.
- “Master plan” title – discussion of options for an upbeat title: Committee members submitted suggestions for a title for the master planning program; these were narrowed to about four suggestions – and the following was voted the final selection: **Your Town, Your Future - A Master Plan for Arlington**

New Business – no new business items were raised

Public Comments: Ogden Ross and Lisa Reynolds offered comments: these included issues of pacing the plan’s development and implementation; also expressed concern that the consultant’s ideas and suggestions should reflect the nature of Arlington and its residents and have a practical basis.

The meeting **adjourned at 835 PM**

Minutes submitted by Joey Glushko